



BUSINESS DEVELOPMENT DIVISION

400 East South Street ■ Reply To: Post Office Box 1393 ■ Orlando, Florida 32802-1393
(407) 836-8363 ■ (407) 836-2996 ■ <http://www.orangecountyfl.net>

Service-Disabled Veteran Registration

DATE: _____

COMPANY NAME: _____

RE: Service Disabled Veteran (SDV) Registration

Please complete and return the attached Registration. **Include the most current true copies of:**

- 1) **Most current copy of the State of Florida Service-Disabled Veteran Certificate**
- 2) **Most current copy of the Local Business Tax License**
- 3) **Professional License of Owner if applicable**

Please do not submit an incomplete package. Incomplete packages delay registration.

Forward these documents via email: Kesi.Warren@ocfl.net

This registration should arrive within fifteen calendar days of the expiration of your current State of Florida certification. **Processing of your paper work will take at least 3 business days.**

If you have any questions concerning this registration or any questions concerning your Service-Disabled Veteran status, **contact Business Development at (407) 836-8363.** Fax number is (407) 836-2996.

If you are a registered Orange County vendor, then your registered firm will be listed in our [M/WBE \(SDV\) directory](#). You may register at our web address: www.orangecountyfl.net and update your contact information. After you have registered, then you are automatically notified by Orange County Purchasing division about upcoming projects. Notify us immediately of any company changes during the registration period (change of location, telephone numbers, legal form of business, ownership, management, etc).

